



Formfile Digital Office Data Capture Transfer knowledge, not paper.

Time to stop buying reams of copy paper and retire the photocopier. Formfile Digital Office Data Capture fully automates most processes; and cleverly incorporates everything from Optical Character Recognition (OCR), Intelligent Character Recognition (ICR) and Optical Mark Recognition (OMR) to recognising barcodes and all types and classifications of forms - including invoices. Formfile Digital Office Data Capture will transform the way your organisation processes information.



 **Formfile** Digital Office

powered by

pentana
SOLUTIONS 

Formfile Digital Office Data Capture.

Discover the perfect platform to start you on your journey to a fully fledged digital office.

DOCUMENT CAPTURE

- Scan paper docs
- Convert Scans
- Initiate Workflows
- Manage your documents

Formfile Digital Office Data Capture

DOCUMENT CONVERSION

- PDF, TIFF with full text extraction

DATA EXTRACTION

- Zone value, Barcodes, Document types, etc.

APPLICATION DELIVERY

- Document Archive
- Workflows, ERP upload, etc.

Document recognition

Formfile Digital Office Data Capture scans paper documents and PDFs converting them into searchable files, files that are then categorised ready for application processing, based on anything from content and barcodes to fixed zone values. The system uses optical character recognition to identify all words in a document for easy retrieval.

Export direct to your business processes

Extracted content values can be used to initiate workflows or update your ERP system, without the need for manual entry.

Save in a wide range of formats

Formfile Digital Office Data Capture supports a wide range of output formats. The results can then be sent directly to applications such as Adobe Acrobat with full text extraction.

Integrates with Formfile Digital Office Archive

Being part of the Formfile Digital Office suite of products means that Formfile Digital Office Data Capture integrates smoothly with Formfile Digital Office Archive, ensuring all documents can be accurately archived and then easily searched for and retrieved in seconds when needed.

Start processing documents faster, more efficiently and more profitably. Go to formfile.com.au or call 1800 FORMFILE and discover how Formfile Digital Office Data Capture can put knowledge at your finger tips.

For more information call 1800 FORMFILE.

Formfile Digital Office

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